

Annexure 1(B)

PREMISES REQUIRED

Bank desires to take premises on rent having 1000-1200 sq. ft. of carpet area preferably on ground floor or premises on first floor if the same is in Malls, Shopping Centers where infrastructure facilities like lifts, escalators are available. The premises are required in the following localities for opening of its Branch/Office:

**Rawatpara, Agra**

The details may be collected from Bank's Zonal Office, 75/4, Siddhi Sadan, Halsey Road, Kanpur or can be downloaded from our Bank's web site at [www.ucobank.in](http://www.ucobank.in). The last date of application in sealed cover on prescribed format is 24.01.2023 by 16:00 Hrs. EMD of Rs. 5000.00 to be submitted for each bid submitted by way of demand draft favoring UCO Bank payable at Kanpur.

  
Chief Manager  
Zonal Office Kanpur



Details for requirement for Urban/Metro Branches/Offices

UCO BANK

ZONAL OFFICE

**REQUIREMENT OF OFFICE/BRANCH PREMISES**

Offers in two separate sealed covers containing technical details and financial details on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 15 years or more) their readily available premises in Rawatpara, Agra area at the following places with the following requisite details.

Branch/Office	Preferred Location	Carpet Area (Sq. Ft.)
Rawatpara, Agra	Rawatpara, Agra	1000-1200 sq. ft. approx

The following terms & conditions should be complied with while submitting the offer for the proposed premises:

- Applicant will be required (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM from competent authority at their own cost at the time of finalization.
- The offerer must have a clear title of the property.
- Premises should preferably be located on ground floor. There could be few exceptions like premises in Malls, Shopping Centre etc where infrastructure facilities like lifts, escalators are available.
- The premises must be suitable from the security point of view of and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of strong room, strong room doors, and safe & lockers cabinet construction for strong room as per Bank's specification should be done by the landlord.
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of lease deed.
- The offerer should bear all the taxes, non conforming/misuse charges, cesses etc., if imposed related to the premises.
- The offerer is to provide space for generator set and parking space free of cost.
- The offerer is to provide three phase power connection with minimum power load of 10 KVA for the purpose.

The cover containing technical detail should be marked envelope no. 1 and super-scribed with Technical Bid and the cover containing financial details should be marked as envelope

Zonal Office Kanpur, Siddhi Sadan, 75/4, Halsey Road, Kanpur - 208001

Email: zo.kanpur@ucobank.co.in; zokanpur.gad@ucobank.co.in



no. 2 & super-scribed with Financial Bid. Both these covers duly sealed should be put up in the third cover super scribed with "Offer of premises for UCO Bank" and it should also bear the name, address and contact number of the offer on all the three envelopes. The third cover duly sealed should be addressed to the Zonal Manager, UCO Bank.

The offer as above should be submitted in the bank's prescribed format only which may be obtained from Zonal Office at 75/4, Siddhi Sadan, Halsey Road, Kanpur, or downloaded from Bank's website.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

EMD of Rs. 5000.00 to be submitted for each bid submitted by way of demand draft favoring UCO Bank payable at Kanpur.

No brokerage will be paid by the bank.

Encl :- Details of formalities and documents required for premises.

Part -I form for Technical Bid

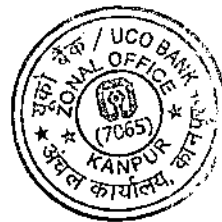
Part-II form for Financial Bid

Note:- Carpet area will not included the following:

Common area shared with other co-tenants

Areas covered by walls, pillars

Space covered by toilets, staircase, uncovered verandah corridor and passage



Details of formalities and documents required for premises.

(Advertisement dated 03.01.2023)

- Submit your offer in enclosed form in two separate sealed covers. Please ensure to submit the same to our office latest by 24.01.2023 by 16:00 Hrs.
- While filing the quotation forms, please ensure to follow, below mentioned instructions:
  - ❖ Submit copy of ownership document along with letter of offer.
  - ❖ You have to submit copy of "NOC" from competent authority.
  - ❖ Fill up all the information asked for in the enclosed form itself.
  - ❖ In case you desire to stipulate any term and condition, the same should be mentioned in Part I of the form.
  - ❖ The envelope should also bear the name and address, phone no/ mobile no of the offerer.
  - ❖ The cover, duly sealed should be addressed to the Zonal Manager, Zonal Office.
  - ❖ Please note that quotation submitted in other format/paper will not be entertained by the bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reasons.
  - ❖ Each part should be kept in a separate cover and the cover containing technical details should be marked 'Envelope No. 1- Technical Bid' and the cover containing financial details should be marked 'Envelope No. 2 – Financial Bid'. Both these covers, duly sealed should be put in a 3<sup>rd</sup> cover super scribed with "Offer of premises for UCO Bank"
  - ❖ Separate applications as per prescribed Proforma, duly filled, signed & sealed be submitted in respect of each offer. This is applicable for both the bids i.e. Technical & Financial e.g. if any offerer is interested for two offers, he/she/they should submit two separate sealed covers each for Technical & Financial bids (2 nos. for Technical & 2 nos. for Financial Bids) and do the needful as described.
  - ❖ The 3<sup>rd</sup> cover, duly sealed should be addressed to the Zonal Manager, Zonal Office.

Please note that quotation submitted in other format/paper will not be entertained by the bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reason.

Encl. Quotation form i.e. letter of offer

